AGENDA COUNCIL MEETING MUNICIPAL DISTRICT OF PINCHER CREEK October 14, 2014 1:00 pm

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES
 - (1) Council Meeting Minutes
 - Minutes of September 23, 2014
- D. UNFINISHED BUSINESS
 - (1) Interim Financing Requirements
 - Report from Director of Finance and Administration, dated October 6, 2014
 - (2) Turcott Building
 - Letter from Kootenai Brown Pioneer Village, dated August 20, 2014
- E. CHIEF ADMINISTRATOR'S REPORTS
 - (1) **Operations**
 - a) New Southwestern Alberta Conservation Partnership
 - Report from Director of Operations, dated October 9, 2014
 - b) Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2014 / 2015 Snow Plow Map
 - Report from Director of Operations, dated October 9, 2014
 - Snow Plow Map will be on display at the Council Meeting
 - c) Operations Report
 - Report from Director of Operations, dated October 9, 2014
 - (2) Planning and Development

Nil

- (3) Finance and Administration
 - a) Statement of Cash Position
 - For the month ending September 2014
- (4) Municipal
 - a) Ortho Corrected Air Photos
 - Report from CAO, dated October 9, 2014
 - b) Emergency Management Partnership
 - Report from CAO, dated October 9, 2014
 - c) Invest in Alberta's Tourism Industry
 - Request for Representation
 - d) CAO Report
 - Report from CAO, dated October 9, 2014
- F. CORRESPONDENCE
 - (1) Action Required
 - a) Windy Slopes Health Foundation
 - Speaking Notes from October 6, 2014
 - b) Bear Problem in Lundbreck
 - Letter from Robyn Dowson, dated October 8, 2014

(2) For Information

- a) Conflict Resolution Day Thursday, October 16, 2014
 - Letter, received September 22, 2014
- b) Thank You Card
 - Card from Pincher Creek Rodeo Club, received September 22, 2014
- c) AltaLink's Castle Rock Ridge to Chapel Rock Transmission Project
 - October 2014
- d) Recreation Advisory Committee Meeting
 - Minutes from January 28, 2014
- e) Grader Operator
 - Letter from Bill and Pat Cyr, received October 7, 2014
- f) Thank You Letter
 - Letter from Oldman Watershed Council, dated September 9, 2014
- g) Thank You Card
 - Card from Willow Valley School Community Association

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Grant McNab - Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk - Division 3

- Alberta SouthWest Regional Alliance
 - Minutes of September 3, 2014
 - October 2014 Bulletin

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Land
- (2) Land
- (3) Land
- (4) Land
- I. NEW BUSINESS
- J. ADJOURNMENT

MINUTES MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 REGULAR COUNCIL MEETING SEPTEMBER 23, 2014

sil of the Municipal District of Pincher Creek No. 9 was held on

The Regular Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 23, 2014, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Grant McNab, Garry Marchuk and

Fred Schoening

STAFF Director of Development and Community Services Roland Milligan, Director of Finance

and Administration Mat Bonertz, Director of Operations Leo Reedyk, and Executive

Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos

14/372

Moved that the Council Agenda for September 23, 2014, be approved as presented.

Carried

B. DELEGATIONS

(1) Performing Arts Theatre Funding Request

Scott Korbett, with Rotary Club of Pincher Creek, appeared as a delegation to speak to their letter dated August 2, 2014 regarding funding for a performing arts theatre.

Mr. Korbett provided a history of the idea for the Performing Arts Theatre.

The Club has received advice from the Town of Pincher Creek regarding fundraising towards the Community Facility Enhancement Fund for a feasibility study at a cost of \$25,000. \$16,500 has been raised and \$8,500 has been applied to Joint Funding for the shortfall. This is a matching grant.

The feasibility study is the next key step. The grant has been applied for but it won't be until January until they hear if they were successful in obtaining the grant.

The community support has been very positive. It was a challenge that the first proposal was to have the theatre attached to St. Mikes School; thus the feasibility study is so essential.

The future plans were discussed.

The users of the theatre was discussed. Several organizations from the Crowsnest Pass have already indicated they would utilize the theatre.

The type of activities that would occur in the facility were discussed.

The benefit of having this facility in the community was discussed.

(2) Regional Water Program

Gordon Leskosky, with South Lundbreck Water Coop Ltd, appeared as a delegation to speak to the possibility of the Coop accessing water from the Regional Water Project.

The Coop is very interested in "tapping" into the water lines in the future and to be considered in any future plans.

Potable water verses water for livestock was discussed.

The importance of water was discussed.

The allotment of the water was mentioned.

C. MINUTES

(1) Special Council Meeting Minutes

Councillor Fred Schoening

14/373

Moved that the Special Council Meeting Minutes of September 11, 2014, be approved as presented.

Carried

(2) Council Meeting Minutes

Councillor Garry Marchuk

14/374

Moved that the Council Meeting Minutes of September 9, 2014, be approved as presented.

Carried

D. UNFINISHED BUSINESS

(1) Range Road 29-2 Bruder Hill and Bridge 2064

Jim Bester and Russell Pinchak, with WSP, were present to answer questions from Council.

Councillor Grant McNab

14/375

Moved that Administration initiate the design and tender process to replace Bridge 2064;

And that the tender results be brought back to Council for their consideration.

Carried

Councillor Terry Yagos

14/376

Moved that the report from the Director of Operations, dated September 3, 2014, regarding Range Road 29-2 Bruder Hill and Bridge 2064, be received as information.

Carried

(2) Claresholm and District Transportation Society

Councillor Fred Schoening

14/377

Moved that the email from the Claresholm and District Transportation Society, dated June 11, 2014, and the minutes of the Transportation Committee, dated September 3, 2014, be received as information.

Carried

(3) Traffic Counts

Councillor Terry Yagos

14/378

Moved that the traffic counts, printed September 5, 2014, be received as information.

Carried

(4) Bylaw No. 1254-14 - Emergency Management Bylaw

Councillor Garry Marchuk

14/379

Moved that Bylaw No. 1254-14, being the Emergency Management Bylaw, be given third and final reading.

Carried

E. CHIEF ADMINISTRATOR'S REPORTS

1. Operations

a) Rural Final Mile Internet Project

Councillor Garry Marchuk

14/380

Moved that the report from the Director of Operations, dated September 12, 2014, regarding the Rural Final Mile Internet Project, be received;

And that Council authorize the Reeve and CAO to sign the contract on behalf of the Municipality;

And further that the project costs be funded from the Provincial Final Mile Grant Program funds received, Account No. 2-12-0-761-2761.

Carried

b) Disaster Recovery Project Contract Approvals

Councillor Terry Yagos

14/381

Moved that the report from the Director of Operations, dated September 18, 2014, regarding the Disaster Recovery Project Contract Approvals, be received;

And that Council approve the Reeve and CAO to sign the Disaster Recovery Project contract on behalf of the municipality for the Goat Creek Bridge to Volker Stevin Highways Ltds. for \$446,800.00;

And further that Council approve the Reeve and CAO to sign the Disaster Recovery Project contract on behalf of the Municipality for the Cottonwood Bridge to Graham Infrastructure LP for \$3,552,559.00;

And further that Council approve the Reeve and CAO to sign the Disaster Recovery Project contract on behalf of the municipality for Spread Eagle Road, with funding of 35 to 40% of the project cost funded from the Municipality's Capital Reserve for road construction (Account No. 6-12-0-767-6760), to allow the repair to begin once tendered.

Carried

c) Operations Report

Councillor Terry Yagos

14/382

Moved that the Operations Report for the period of September 4, 2014 to September 18, 2014, be received as information.

Carried

2) Planning and Development

Nil

3) Finance and Administration

a) Cash Requirements through May 2015

Councillor Fred Schoening

14/383

Moved that the report from the Director of Finance and Administration, dated September 16, 2014, regarding cash requirements through May 2015, be tabled pending further information.

Carried

b) Statement of Cash Position

Councillor Garry Marchuk

14/384

Moved that the statement of cash position for the month ending August 2014, be received as information.

Carried

4) Municipal

a) Chief Administrative Officer (CAO) Report

Councillor Garry Marchuk

14/385

Moved that the CAO report for the period of September 6, 2014 to September 17, 2014, be received as information.

Carried

5) CORRESPONDENCE

(1) Action Required

Councillor Terry Yagos

14/386

Moved that the following be received as information:

- a) AEDA Report on Competitiveness: Alberta 2013
 - Email from Alberta Southwest, dated September 9, 2014
- b) #8000 Mentors Campaign
 - Letter from Alberta Human Services, dated August 26, 2014
- c) Request for Support to Save Canada Post
 - Letter from Canadian Union of Postal Workers, dated September 15, 2014
- d) Meeting Invitation
 - Letter from Town of Pincher Creek, dated September 10, 2014

Carried

(2) For Information Only

Councillor Grant McNab

14/387

Moved that the following be received as information:

- a) Beaver Mines Proposed Pathway
 - Letter from M.J. Lynch, dated August 31, 2014
- b) <u>"Parade of Power"</u>
 - Letter from Heritage Acres Farm Museum, received September 16, 2014
- c) Federal Gas Tax Fund
 - Letter from Municipal Affairs, dated September 4, 2014
- d) Cabinet Ministers
 - List of Cabinet Ministers

- e) First Nations Consultation Process
 - Letter from Alberta Association of Municipal Districts and Counties, dated September 9, 2014
- f) Transportation Infrastructure Debt in Alberta
 - Letter from Alberta Roadbuilders and Heavy Construction Association, dated September 4, 2014
- g) Report to Community and 2013-2014 Report Card
 - Letter from Land Stewardship Centre, dated September 4, 2014
- h) AltaLink's Fidler to Chapel Rock / Castle Rock to Chapel Rock Transmission Project
 - Email from AltaLink, dated September 17, 2014

Carried

6) COMMITTEE REPORTS

Councillor Grant McNab – Division 1

- Raised concerns with the washout along Spread Eagle Road

Councillor Fred Schoening – Division 2

- Raised a ratepayer's concern with regards to the ability to access documents from the MD website

Councillor Garry Marchuk - Division 3

- Oldman River Regional Services Commission
 - Minutes of June 5, 2014
- Crown of the Continent Conference
- Foothills Little Bow
- Proposed Pathway within Beaver Mines

Reeve Brian Hammond - Division 4

- Alberta Historical Resources Society
- Village of Cowley
- Citizens on Patrol Annual Convention

Councillor Terry Yagos - Division 5

- Landfill
- Noise Bylaw

Councillor Fred Schoening

14/388

Moved that the committee reports be received as information.

Carried

7) IN CAMERA

Councillor Garry Marchuk

14/389

Moved that Council and Staff move In-Camera, the time being 3:39 pm.

Carried

Councillor Terry Yagos

14/390

Moved that Council and Staff move out of In-Camera, the time being 3:50 pm.

Carried

Minutes
Council Meeting
September 23, 2014

30	ptemoei 23, 2014		
8)	ADJOURNMENT		
	Councillor Fred Schoening	14/391	
	Moved that Council adjourn the meeting, the tim	e being 3:51 pm.	
		Carried	
		REI	EVE
		CHIEF ADMINISTRATIVE OFFIC	CER

TO:

Reeve and Council

FROM:

Mat Bonertz, Director of Finance and Administration

SUBJECT:

Interim Financing Requirements

1. Origin

The M.D. is going to require additional funds to meet our expenditures from October 15th, 2014 through May 31st, 2015.

2. Background/Comment

The report Cash Requirements through May 2015 (attached) was tabled at the September 23rd, 2014 Council Meeting pending cost estimates on overdraft protection on our bank account compared to investment income that would be lost if bonds were cashed in. The estimates are attached and show overdraft protection over the next 6 months is estimated to cost \$38,315.42 compared to a loss of Nesbit Burns bond income (averaged over the last 3 years) of \$110,134.33 in the next year and every year thereafter if no further investments are made.

As Council may wish to consider overdraft protection rather than the cashing in of some of our bonds Bylaw 1255-14 has been prepared to facilitate overdraft protection at the bank. It has been structured to last for a 3 year period (through May 2017) for efficiency sake but can be amended to a 1 year term if Council desires. The bank charges us \$75 for each month the overdraft protection is available (\$900 per year) whether it is used or not.

Our auditors in the past have been consulted and have agreed that overdraft protection would be the better course of action as interest rates are low and there may be penalties for cashing in bonds early. Our bonds do not penalize us for cashing in early, but there is a risk that the market value of any individual bond could work against us when cashed in early.

3. Recommendation

That Council decide which direction (overdraft or bond disposal) they would like to pursue to meet the M.D.'s cash requirements

and

If overdraft protection is the desired option that Borrowing Bylaw 1255-14 be given 1^{st} and 2^{nd} readings and be presented for 3^{rd} reading

or

Administration be directed to cash in Nesbit Burns bonds as required to meet cash flow requirements.

Respect	fully	Subm	itted,

Mat Bonertz, Director of Finance and Administration

Reviewed By: Wendy Kay, CAO

Date: October 6th, 2014

-7,080.41 -9,938.16 -4,969.08 551,579.98	January 740,971.35 1,549,504.09 -2,094,513.17	February 550,148.83 970,448.00 -2,514,812.34	March April 555,716.83 232,173.74 1,587,351.20 1,066,134.17 -3,546,446.70 -4,380,407.13		May 9,173,497.73 1,256,670.36 3,536,420.24	June 996,169.87 1,979,101.88 2,553,488.24	370,102.81 1,217,814.18 7,705,776.87	August 557,371.76 1,218,549.01 1,044,599.62	September 415,818.57 2,476,017.53 -1,015,599.35 -	October 1,458,874.72 2,424,720.50 -1,981,445.13	November 729,096.80 2,298,158.96 -3,550,507.29	December 2,313,741.53 1,654,634.13 -2,891,399.89
2048,953.52 1,534,494.50 1,487,229.10 1,512,056.95 594,076.67 1,185,231.53 280,180.75 1,845,513.55 1,301,417.23 898,536. 2048,953.52 1,534,494.50 1,487,202.49 3,035,626.64 1,930,120.76 2,035,280.97 3,352,837.39 3,117,040.78 2,283,692.38 1,705,388. 1,806,059.03 -1,813,272.77 5,141,678.66 1,174,514.67 713,435.42 865,310.33 559,083.83 1,397,293.82 1,044,800.28 1,016,633. 348,193.05 87,216.56 9,574,015.39 784,608.70 259,675.75 281,580.73 605,747.98 825,881.35 488,407.08 5,571,610. 1,131,766.46 1,030,749.65 1,228,566.66 1,215,318.42 1,363,975.38 815,350.66 2,122,132.79 2,935,693.92 2,790,918.12 1,386,993. 468,274.41 483,128.13 2,952,187.00 540,329.44 474,541.24 516,981.13 656,628.51 413,932.74 33,158.96 298,350. 569,170.19 107,991.70 7628,780.75 583,200.99 216,192.35 164,515.67 316,177.51 1,546,123.37 317,950.28 218,738 1408,216.01 516,885.03 917,198.60 1,470,518.36 226,530.76 672,119.60 1,683,056.24 956,985.11 1,569,287.58 1,691,125 4401,303,749.60 1,470,518.36 228,530.76 672,119.60 1,683,056.24 956,985.11 1,566,287.58 1,691,125 4401,237 7,037,243.61 7,432,578.09 7,508,379.59 7,899,554.00	-3,765.29 1,257,151.27 2,858,314.99 -832,381.66	-6,209.54 1,381,325.83 1,364,838.82 -655,887.38	-7,080.41 551,579.98 1,575,534.69 -1,860,240.80					553,222.59 1,209,477.92 891,269.64	412,723.14 2,457,585.64 575,856.34			2,296,517.64 1,642,316.76 1,285,980,43
348,193.05 87,216.56 9,574,015.39 784,608.70 259,675.75 261,580.73 605,747.98 825,881.35 488,407.08 5,571,610. 348,193.05 87,216.56 9,574,015.39 784,608.70 259,675.75 261,580.73 605,747.98 825,881.35 488,407.08 5,571,610. 348,274.41 483,128.13 2,952,187.00 540,329.44 474,541.24 516,981.13 656,628.51 413,932.74 33,158.96 298,350. 348,193.05 170.19 107,991.70 7,628,780.75 583,200.99 216,192.35 164,515.67 316,177.51 1,546,123.37 317,950.28 218,738. 348,170.19 107,991.70 7,628,780.75 583,200.99 216,192.35 164,515.67 316,177.51 1,546,123.37 317,950.28 218,738. 348,1308.14 335,180.17 3,412,496.07 418,411.18 398,541.65 208,523.04 354,568.82 1,216,388.25 293,454.20 686,550. 35,993,330.02 3,780,117.21 3,685,658.62 3,923,733.02 7,899,554.00	192,671.89 1,719,201.37 110,413.77		689,180.40 2,048,953.52 -1,806,059.03					1,185,231.53 2,035,280.97 865,310.33	280,180.75 3,352,827.39 559,083.83	1,845,513.55 3,117,040.78 1,397,293.82	1,301,417.23 2,283,692.38 1,044,800.28	898,536.87 1,705,388.03 1,016,633.36
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7,037,243.61 7,432,578.09 7,508,379.59		110,134.33		3,593,330.02	'n		3,923,733.02					
		287,436.80		7,037,243.61	7,432,578.09		7,899,554.00					

TO: Reeve and Council

FROM: Mat Bonertz, Director of Finance and Administration

SUBJECT: Cash Requirements through May 2015

1. Origin

For some years now the M.D. has used overdraft protection to cover our cash requirements prior to tax revenue being received in May of each year. As bank overdraft rates have been consistently low during these years the cost to Municipality has been seen as acceptable.

2. Background/Comment

A portion of our capital purchases each year are funded by reserves. These reserves are offset by our bond investments (for the most part). To this point our capital projects have been funded from our cash on hand rather than the use of the bond investments. Each year we are running out of cash earlier and earlier. Last year we were in overdraft in December and for 2014 it looks like we will be out of cash in October. The interest rates at the bank continue to be low. As the indication is we could rely on overdraft protection for a period of 8 months this year and as our Nesbit Burns bond investments market value dropped by 2.23% last year it would now seem appropriate to cash in these investments rather than using overdraft protection.

Attached is a report showing our actual cash position since 2011 and a projection of what it may look like by May of 2015. By the end of April 2015 it is projected we will be 3.7 million overdrawn. The market value of our Nesbit Burns bond investments at the end of August was \$3,923,733.02. Unless the M.D. is prepared to go into overdraft for 2/3 of the year it would seem appropriate to start disposing of the bond portfolio as cash is required. As Nesbit Burns had a negative rate of return in 2013 they would seem to be the likely bonds to dispose of.

3. Recommendation

That the report from the Director of Finance and Administration, dated September 16th, 2014, regarding cash requirements through May 2015 be received as information

And that the Director of Finance and Administration be authorized to sell the Nesbit Burns bond portfolio as cash is required over the next 8 months.

Respectfully Submitted.

Mat Bonertz, Director of Finance and Administration

Reviewed By: Wendy Kay C.A.O. Date: September 16th, 2014

MUNICIPAL DISTRICT OF PINCHER CREEK NO.9 BYLAW NUMBER 1255-14

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 IN THE PROVINCE OF ALBERTA TO BORROW TO MEET CURRENT OPERATING EXPENDITURES AND OBLIGATIONS.

NOW THEREFORE the Council of the Municipal District of Pincher Creek No. 9, duly assembled. ENACTS THE FOLLOWING:

WHEREAS the amount of taxes is estimated to be levied for the fiscal year commencing January 1, 2015 by the Municipal District of Pincher Creek No. 9 (hereinafter called "the Corporation") for all purposes including ordinary current expenditures incurred during the said year is the approximate sum of Twelve Million Three Hundred and Sixty-Two Thousand Four Hundred and Thirty Dollars (\$12,362,430), and;

WHEREAS the Council of the Corporation deems it necessary to borrow from time to time (on a revolving basis) during the said years, a sum or sums not exceeding the maximum principal amount of Five Million Dollars (\$5,000,000) to meet the current operating expenditures and obligations of the Corporation incurred during October 15th, 2014 and May 31st, 2017 until such time as the taxes levied or to be levied therefore as aforesaid can be collected, and;

WHEREAS after the borrowing during the said year of the amount hereby authorized to be borrowed, the total loans outstanding at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year will not exceed the amount of taxes levied or estimated to be levied for the said year of the Corporation.

NOW THEREFORE, the Council of the Corporation hereby ENACTS AS FOLLOWS:

- 1. That the Council of the Corporation does borrow from time to time (on a revolving basis) during the said time period from the Canadian Imperial Bank of Commerce (the "Bank") a sum or sums not exceeding the maximum principal amount of Five Million Dollars (\$5,000,000) which the Council deems necessary to expend to meet the current operating expenditures and obligations of the Corporation incurred during the said years until such time as the taxes levied or to be levied therefore can be collected and to pay or agree to pay interest on the sum so borrowed either in advance or at maturity, and in each case after maturity, at such rate as may be agreed upon from time to time between the Council and the Bank.
- 2. That the sum or sums so borrowed may be evidenced and secured by a promissory note or notes executed by the Reeve and Chief Administrative Officer on behalf of the Corporation and the said Reeve and Chief Administrative Officer are hereby authorized and empowered to execute and give such promissory note or notes on behalf of the Corporation as may be required by the Bank and to determine and agree upon from time to time the rate of interest applicable to the amount of the sums borrowed hereunder remaining from time to time outstanding.
- 3. That the Council of the Corporation does hereby pledge to the said Bank as security for payment of the money borrowed hereunder, the whole of the unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in years prior to the said year together with the penalties thereon, and the whole of the taxes assessed or to be assessed and/or levied or to be levied for the said year, and the Corporation shall deposit in a special account with the said Bank all of the said taxes, penalties and other designated revenues as collected as collateral security for the money to be borrowed hereunder and interest thereon and the same shall be applied as far as necessary in payment of moneys borrowed hereunder and interest thereon, but the said Bank shall not be restricted to the said taxes, penalties and other designated revenues for the payment of the money borrowed as aforesaid or be bound to wait for repayment of such money and interest until such taxes, penalties and other designated revenues are deposited as aforesaid.

Bylaw comes into force and effect upon final	passing thereof.						
O A FIRST TIME THIS							
O A SECOND TIME THIS							
READ A THIRD TIME AND FINALLY PASSED							
	Reeve						
	Chief Administrative Officer						
	Bylaw comes into force and effect upon final points of the composition						



Kootenai Brown Pioneer Village 1037 Bev McLachlin Dr., PO 1^{D3} Pincher Creek, AB T0K 1W0 (403) 627-3684 <u>mail.kbpv@gmail.com</u> <u>www.kootenaibrown.ca</u>

August 20, 2014

Dear Reeve and Council, Municipal District of Pincher Creek,



As you may be aware, the Historical Society has been offered the former Turcott Building as a donation. We are thrilled to have this opportunity as it is the only piece of commercial history left in our community that could be re-located at Kootenai Brown Pioneer Village.

We are in the process of organizing this move now. Despite the relatively short timelines that we are working within in order to save this building and significant historical stories that it can tell within the context of our Museum, an amazing amount of community members have come forward to support this project. Many people support the re-location of the Turcott building to the Village for the way that it will be able to help us fulfill our mission to "benefit the community through providing authentic historical experiences in order to promote education and enjoyment of our cultural history." There are also many who have come forward to offer support in the way of cash and in-kind donations. So far the following people and businesses that have offered to help out. Fortis and Shaw have been approached for a donation of their fees to lift or lower the lines. Wade Kerner, of Kerner's Moving out of Lethbridge moved the building off its main street location and is very anxious to be the one to move it again. He has offered us a very generous rate. The property owner donating the building offered to pay half of the moving fees. A community member has offered the equipment to dig the basement and to remove five large older trees that require attention. We want to ensure that the MD of Pincher Creek has an opportunity to participate in this exciting project, especially due to the MD's history with the building.

A brief history is as follows - The Canadian Bank of Commerce built the building in 1906 and occupied it until 1934. The MD's of Robert Kerr and of Pincher Creek occupied the CIBC building from 1935-1964 with its administration offices. Starting in the late 1940s, law offices of Carswell and Company, later to become Turcott and Company shared the space with the MD, later purchasing it to remain there until 1989.

To let you know what has happened so far, we have applied for the development permit from the Town of Pincher Creek and have passed that process. We held a public open house for our neighbours to inform them of the move and had an excellent response. There are many logistics that



Kootenai Brown Pioneer Village 1037 Bev McLachlin Dr., PO Box 1226 Pincher Creek, AB T0K 1W0 (403) 627-3684 <u>mail.kbpv@gmail.com</u> <u>www.kootenaibrown.ca</u>

must be completed before the move to our location, but with a generous and awesome group of dedicated volunteers and equipment, we will accomplish that.

The generosity we have already received from the community has covered many of the cost areas that will be incurred with this project, however, there are still some gaps in the overall budget. Specifically, we require a proper basement to be poured. Therefore, we can utilize the heating and electrical that already exists and make the best use of this building. The basement could store the furnace and electrical panel, as well as provide space for museum purposes appropriate to a basement space. A cash donation is what is needed to make the basement part to the project happen. We would be happy to discuss with the MD Council further how we might be able to partner on this project to see that it is carried out in the best way possible for our community.

We truly appreciate your positive consideration of our request. We have never received such an awesome donation to the collection and we need to treat it right.

Sincerely,

Colleen Casey-Cyr, President

Pincher Creek & District Historical Society

MD OF PINCHER CREEK

OCTOBER 9, 2014

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: NEW SOUTHWESTERN ALBERTA CONSERVATION PARTNERSHIP

1. Origin

Council met with Council of the Municipal District of Ranchland on February 25, 2014 to discuss how to move forward with the partnership. The Agricultural Fieldman from both municipalities have had discussion on some of the similar challenges faced that could be incorporated into a new partnership model.

2. Background:

The Municipal District of Pincher Creek has similar conservation challenges as our neighbours including the Municipality of Crowsnest Pass, Cardston County and Waterton Park.

As well there are numerous agencies that have various programs and responsibilities for delivering conservation initiatives including Parks Canada, Alberta Sustainable Resource Development, Waterton Biosphere Association, Nature Conservancy of Canada and others.

The previous model of the partnership involved dedicated staff to promote and deliver projects. This model utilizes staff from the agencies involved to promote and deliver projects. Working with one partner at the exclusion of others may lead to missed opportunities.

3. Recommendation:

THAT the report from the Director of Operations, dated October 9, 2014, regarding the New Southwestern Alberta Conservation Partnership be received as information;

AND THAT Council direct Administration to forward the draft New Southwestern Alberta Conservation Partnership proposal to the Agricultural Service Board for review and comment.

Respectfully Submitted,

Leo Reedyk

Attachment: New Southwestern Alberta Conservation Partnership

Reviewed by: Wendy Kay, Chief Administrative Officer Date: Odolog 2014

Leo Ready D.

MUNICIPAL DISTRICT OF RANCHLAND NO. 66

P.O. Box 1060, NANTON, ALBERTA TOL 1R0 • Ph. 403-646-3131 Fax 403-646-3141

TECRIVID

September 18, 2014

M.D. OF A LAUGLE CRILLY

Wendy Kay, C.A.O. M.D. of Pincher Creek No. 9 P.O. Box 279 Pincher Creek, Alberta TOK 1W0

Dear Wendy;

Re: New Southwestern Alberta Conservation Partnership

Further to the joint Council meeting that was held back on February 25 at your office, I enclose a draft memorandum of agreement for a new SACP for discussion purposes.

I could certainly email you the document in Microsoft Word if your Council and staff would like to make improvements.

Ranchland Council and I will await your Council's comments on the draft.

Yours,

Greg Brkich

C.A.O.

SOUTHWESTERN ALBERTA CONSERVATION PARTNERSHIP

A MEMORANDUM OF AGREEMENT

AMONG

MUNICIPAL DISTRICT OF PINCHER CREEK No. 9

- and +

MUNICIPAL DISTRICT OF RANCHLAND No. 66

This Agreement dated to be effective MMDDYY

AMONG:

Municipal District of Pincher Creek No. 9

- and -

Municipal District of Ranchland No. 66

WHEREAS:

- A. The Municipal Districts have each created an Agricultural Service Board to implement those activities pursuant to the Agricultural Service Board Act of Alberta;
- B. The Municipal Districts have common agricultural and landscape interests, issues, concerns, and goals in the areas of:
 - 1) Promoting viable and sustainable agricultural practices;
 - 2) Promoting good practices in environmental management and stewardship;
 - 3) Promoting good practices in watershed management and stewardship;
 - 4) Promoting good practices in sustainable land usage;
 - 5) Promoting practical and responsible problem wildlife management of Large Carnivores;
 - 6) Promoting all other ancillary matters that compromise agricultural operations; and
 - 7) Generally supporting agricultural producers within their boundaries in regards to the issues they face;

The Councils of the respective Municipal Districts agree as follows:

DEFINITIONS

- 1. In this Agreement for the Southwestern Alberta Conservation Partnership (the "Agreement"), including this clause, the recitals, and any schedules that may be attached to this Agreement:
 - a. "SACP" is an acronym for the Southwestern Alberta Conservation Partnership

GENERAL

- 2. The Agricultural Fieldman, and their support staff of each Municipal District involved in this Agreement are hereby encouraged to:
 - a. meet and to share discussion and ideas on common agricultural and landscape interests, issues, concerns, and goals as listed on the first page of this Agreement, keeping in mind the Freedom of Information and Protection of Privacy Act of Alberta.
 - b. organize and conduct jointly sponsored workshops and seminars on Agricultural topics for the benefit of the agriculture producers of each Municipal District.
- 3. The Councils of each of the Municipal Districts agree to make an effort to meet face to face at least annually to discuss agriculture and landscape issues.

TERM

- 4. This Agreement shall remain in effect from the effective date indefinitely until one Municipality serves notice on the other Municipality that it intends to withdraw from the SACP.
- 5. To withdraw from this agreement one Municipality must give 30 days' written notice to the other Municipality.

The addresses for service are:

Attention: C.A.O.

Municipal District of Pincher Creek No. 9
P.O. Box 279

Pincher Creek, Alberta

TOK 1W0

Attention: C.A.O.

Municipal District of Ranchland No. 66
P.O. Box 1060

Nanton, Alberta
TOL 1RO

The Municipalities have signed and delivered this Agreement on this MMDDYYYY

MUNICIPAL DISTRICT OF PINCHER CREEK No. 9

	Lor discussion only
(SEAL)	Reeve
	C.A.O.
	MUNICIPAL DISTRICT OF RANCHLAND No. 66
(SEAL)	Reeve
	C.A.O.

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Policy 303 Winter Maintenance of Municipally Directed, Controlled and

Managed Roads and Airport Surfaces and 2014 / 2015 Snow Plow Map

1. Origin

To ensure an adequate level of service for travellers within the Municipality during winter operations the Municipal District has implemented a policy to prioritize winter maintenance and set levels of service.

Annually Public Works produces a snow plow map that outlines the school bus routes (priority 1) and the other plowed roads (priority 2) for the MD.

2. Background:

Public Works Staff have combined the First Student Canada and Public Works maps for the 2014/2015 season into the snow plow map. The only concern raised by Public Works is TR RD 5-1 west of RR 30-3 as it is not built to 317 standard. There were numerous changes to the map for this winter season. Policy 303 requires that Council approve the map on an annual basis.

Since its adoption in September of 2009, Policy 303 (attached) has set out the priorities for snow removal. Administration has identified our Hamlets, except for school bus routes as priority two along with all other priority two oiled and gravel roads.

The Pincher Creek Airport is identified as a priority three except that a surface condition report will be completed as early in the day as possible on week days. Although there are initiatives being undertaken to increase the use of the airport, there is currently no expressed need to increase this level of service.

As the weather in the area can be severe and unpredictable, maintenance of our surfaces will always revert back to priority one until storms pass. This approach ensures that the priority one surfaces are maintained and passable prior to opening up additional areas. The down side is that some locations may not see a plow for days during and after a storm.

There are no changes to Policy 303 recommended at this time.

3. Recommendation:

THAT the report from the Director of Operations, dated October 9, 2014 regarding 2014/2015 Snow Plow Map be received:

AND THAT Council approve the snow plow map for the 2014/2015 snow plowing season.

Respectfully Submitted,

Les Ready .

Leo Reedyk

Attachment: Policy 303 Winter Maintenance of Municipally Directed, Controlled and

managed Roads and Airport Surfaces;

The 2014/2015 Snow Plow Map is hanging in Council Chambers

Reviewed by: Wendy Kay, Chief Administrative Officer Lag Date: Colon 9,0014

Policy 303 – WINTER MAINTENANCE OF MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

- 1.) Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendant should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
- 2.) All Remaining municipal roads, including roads within Hamlets shall be second priority in terms of snow removal and control of ice. The Public Works Superintendant may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendant should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
 - Beginning in 2010, Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Attachment A. Once their application is approved, their driveways will be plowed on the same priority basis as the road the driveway is accessed from.
 - 3.) The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft manouvering surfaces and or parking areas. No salt or sand will be applied to aircraft manouvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.

- 4.) On request to the Public Works Superintendant, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
- 5.) Maintenance of roads within forestry lands as identified in Policy 321shall be conducted on a priority five basis.
- 6.) Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendant may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendant to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

Adopted By Council December 14, 2010

Driveway Snow Removal Application Form Attachment A to Policy 303

Residents Name:
Residents phone # ()
Driveway snow removal is requested for: Senior
Medical Condition
Fee for Service Policy 315
Land Location: 1/4 Section TWP Range WM
Driveway access TWP Rd or RR
Driveway Length: Meters
Driveway inspection report completed - dd/mm/yyyy / /
The resident agrees that the personal storage of equipment or material in close proximity to the driveway will be minimized to prevent safety issues from arising and to control drifting.
PLEASE READ THE FOLLOWING CAREFULLY. BY SIGNING THIS DOCUMENT YOU WILL WAIVE CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT OT SUE, CLAIM FOR DAMAGES, OR SEEK COMPENSATION FROM THE MD OF PINCHER CREEK NO. 9
By signing this application for Driveway Snow Removal, the Resident(s) hereby acknowledge(s) and agree(s) as follows
To HOLD HARMLESS AND IDEMNIFY the MD from any and all liability for injury, death, property damage, property loss, or any other loss or expense to any party, including myself/ ourselves, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis, as a result of the MD performing Driveway Snow Removal.
I acknowledge that I have read, have had the opportunity to ask questions and clarifications before signing, and understand this entire Application Form including the Waiver of Liability and Release, and I agree to be legally bound by it.
Residents Signature: Date / /
Driveway Snow removal for the Winter of 20/20, Approved:

Director of Operations Report October 9, 2014

Operations Activity Includes:

- September 25, Staff Meeting:
- September 26, Cottonwood Bridge Contractor/Parks meeting;
- September 29, Sherwood Development RR 2-0 Construction Start-up meeting
- September 30, Capital Budget Planning meeting;
- October 1, Public Works Monthly Safety meeting;
- October 2, Agricultural Service Board meeting;
- October 6, Joint Council Town and Municipal District meeting;
- October 8, Joint Worksite Safety and Health meeting.

Agricultural and Environmental Services Activity Includes:

- Weed Program
 - o fall spraying & eradication on most weeds
- Roadside Program
 - Roadside spraying, Division #5 and west of Porcupines in #4 (Perennial Sow Thistle and Canada Thistle)
 - Shoulder spraying (same weeds as above) (Division #1 & 2)
- Equipment
 - o Installing new pump motor on roadside unit
- Gravel Pit Program
 - o All Gravel Pits final visit for Canada Thistle and Blueweed
- Prep for ASB meeting October 2
- Crop Reports
- Soil erosion call
- Rental equipment Maintenance and rentals start to pick up this time of the month
- Environmental Farm Plans and Growing Forward 2
 - o A couple of Environmental Farm Plans currently being completed
 - Assisted producers with 4 Growing Forward 2 Applications
- Deadstock
 - o Bin on Hwy 507 is cleaned out and back in use
 - o CFIA quarterly audit on September 25

Public Works Activity Includes:

- Inabnit culvert currently being installed Oct 7
- Pulling shoulders on the Old Airport Rd
- Started pounding T-rails for snow fence
- Preparing texas gates for installation
- Crushing / reclaim at Pine Creek Pit
- Picked up broken trees in Beaver Mines
- Maycroft & Heritage Acres cold mix completed

Spot gravelling.

Upcoming:

- October 14, Council meeting;
- October 15, Jubilee Insurance Risk Pro Workshop:
- October 16, Staff meetings.

Recommendation:

That the Operations report for the period September 18, 2014 to October 9, 2014 be received as information.

Prepared by: Leo Reedyk Date: October 9, 2014

Leo Reedf Date: October 9, 2014 Reviewed by: Wendy Kay

Submitted to: Council Date: October 14, 2014

Leo Reedyk

From: Pinchak, Russell < Russell.Pinchak@wspgroup.com>

Sent: Friday, October 3, 2014 5:05 PM

To:Leo Reedyk; Stu WeberCc:Herian, James; Bester, JimSubject:2013 Flood Recovery Projects

Hello Leo and Stu,

Please see the following update on the outstanding 2013 flood recovery projects:

#5 - BF 80260 Gorge Creek

Project is complete, final inspection was complete on October 1st.

As discussed with Stu on-site we will prepare an application to AESRD to remove the wood debris located inside the existing culvert.

#7 - Sartoris Road

Riprap bank armoring complete

Application for roadway re-alignment from AESRD in progress. I estimate that we won't receive the require approval before winter sets in. However, we are not working within the creek channel and the construction can be completed next spring. We will continue to follow up with AESRD to obtain the approval as soon as possible to see if we can complete the road realignment prior to winter.

#9-BF 78705 Goat Creek

DFO has indicated that the project will likely result in serious harm to fish. As discussed, this doesn't mean the project cannot move forward, it just means that we are required to obtain an authorization from DFO to do the work, which will require an offset plan (compensation for damage to fish habitat). We are proposing to complete the offset plan for the area adjacent to the bridge, where people are currently fording the creek. This would include some plantings and potentially physical barriers to stop people from fording the creek and improve fish habitat. We are working on the required documents and will have them over to DFO next week. Unfortunately this will cause a further delay as they have to review and approve our authorization and offset plan. We have requested a timeframe due to the construction timing and DFO has clearly indicated that the approval will take as soon as it practical to review the information. We will continue to follow up with DFO to try and obtain approval as soon as possible.

#30 - Spread Eagle Road

A revised plan to realign the roadway to avoid impacting the active channel is complete and we have submitted to AESRD for Water Act and TFA approval. We anticipate that final approval will be obtained fairly quickly as we have proceeded with AESRD's recommendation to realign the roadway. Project will be cost shared with DRP 35/65 up to \$100k, 40/60 over \$100k.

#32 - BF 1135 Cottonwood Bridge

We have received Water Act Approval and the Notice has been posted. We are currently working the contractor to obtain the information requested by Alberta Parks and a proposed schedule for construction operations.

#37 - BF 74131 Summerview Bridge

As noted in my previous email, the water levels haven't receded as quickly as we anticipated. We recommend that if possible the MD contact Terrance Lazarus from AESRD (Oldman River Dam) to see if they can accommodate a 24-48 hour window to allow for us to complete the rip rap key-in at the base of the slope. Hopefully they will be more

accommodating due to the time of year. If not, we may need to apply for water act approval to isolate the site in order to complete the work.

#38 BF 2224 Lank Bridge

We are working on obtaining the required approvals to complete the project later this fall during partially frozen conditions. I will follow up with a proposed schedule for construction.

Please don't hesitate to contact me if you have any questions or concerns.

Thank you,



Russell Pinchak, C.E.T. Area Manager

WSP Canada Inc. 3509 6th Avenue North Lethbridge, Alberta T1H 5C1 Canada T +1 403-327-7746 F +1 403-380-2825 C +1 403-593-8921

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M.D. of Pincher Creek No. 9 Statement of Cash Position

Month Ending September 2014

ЕЗа

BANK STATEMENT C.I.B.C.	September	August
General Accounts	914 262 00	423,178.67
Bank Statement Balance Deposits After Month End	814,263.00 8,905.03	3,596.97
Cash On Hand	300.00	3,390.97
Incorrect Telebanking	0.00	0.00
-	(149,599.00)	(70,763.39)
Outstanding Cheques Month End Cash Available (Overdrawn)	673,869.03	356,312.25
Month End Cash Available (- Overdrawn)	673,069.03	350,312.25
M.D.'S GENERAL LEDGER	September	August
Balance Forward from Previous Month	356,312.25	305,258.12
Revenue for the Month:		
Receipts for the Month	518,263.54	263,804.48
Interest for the Month	253.21	249.62
Transferred from T-Bill Account - General	1,700,000.00	1,100,000.00
Prior Period Adjustments	0.00	0.00
Disbursements for the Month:		
Cheques Written	(853,705.34)	(1,006,277.11)
Payroll Direct Deposits and Withdrawals	(291,119.97)	(296,058.54)
Electronic Withdrawals - Utilities and VISA	(45,872.69)	(9,670.45)
Banking Transaction Fees	(277.62)	(183.67)
Bank Overdraft Fees	0.00	0.00
Requisition & Debenture Payments	(709,834.35)	0.00
NSF Cheque	(150.00)	(810.20)
Transferred to T-Bill Account - General	0.00	0.00
M.D.'s General Ledger Balance at Month End	673,869.03	356,312.25
SHORT TERM INVESTMENTS - C.I.B.C.	September	August
T-Bill Funds for General Account	756,403.35	2,452,364.94
T-Bill Funds Public Reserve Trust	215,222.71	215,222.71
T-Bill Funds Bridge Repair Advances	105,371.82	105,371.82
T-Bill Funds MSI Capital Grant Advances	2,791.49	2,791.49
T-Bill Funds Performance Bonds	35,624.52	35,624.52
T-Bill Funds Lottery Board Account	2,182.38	2,182.38
T-Bill Funds Regional Water Advance	2,086.67	2,086.67
T-Bill Funds Federal Gas Tax Grant Advance	709,959.81	709,959.81
T-Bill Funds Tax Forfeiture Land Sales	3,474.48	3,474.48

LONG TERM INVESTMENTS Financial Institution	September Market Value	August Market Value	Annual Rate of Return in 2013	Original Investment Date	Original Investment Amount
C.I.B.C. Wood Gundy - Bonds	7.866.732.39	7.899.554.00	=	Nov-88	1.255.915.75
Bank of Montreal Nesbitt Burns - Bonds	3.895.627.50	3.923.733.02		Jul-99	2.000.000.00
bank of Montreal Nespitt Burns - Bonds	-,,	-,,	()	Jul-99	,,
	11,762,359.89	11,823,287.02			3,255,915.75

COMMENTS

September Items of NoteAmountRevenue In - Taxes Before 5% Penalty Applied750,000.00Expense Out - Grader Purchase(490,000.00)Expense Out -

This Statement Submitted to Council this 14th Day of October 2014.

Director of Finance and Administration

MUNICIPAL DISTRICT OF PINCHER CREEK

October 9, 2014

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Ortho Corrected Air Photos

1.0 Origin

For several years the MD has participated with several other municipalities, Irrigation Districts and the provincial government, for the purchase of ortho corrected air photos.

2.0 Background

Ortho corrected air photos are produced every three years, in conjunction with several other municipalities, Irrigation Districts and the provincial government. The proposal put forward is to fly the total area during early fall 2015.

The MD of Willow Creek has taken the lead on the project for several years, and historically applied for grants on behalf of all of the partners. The MD of Willow Creek has again agreed to take this task on.

In order to apply for a grant, each municipality must provide a resolution supporting the project, and naming the MD of Willow Creek as the administrator of the project.

It should be noted, that there are funds set aside in reserves for this ongoing project.

3.0 Recommendation

That the report from the Chief Administrative Officer, dated October 9, 2014, regarding Ortho Corrected Air Photos, be received;

And that the MD of Pincher Creek confirm their involvement in the partnership for the new 2015 Ortho Program;

And further that the MD of Pincher Creek agree to the MD of Willow Creek applying on our behalf for a ACP Grant for the 2015 Ortho Program, and that the MD of Willow Creek be the lead municipality for the project.

Respectfully submitted,

Wendy Kay

SOUTHERN ALBERTA PARTNERSHIP (SAP) 2012

Cost per county (Excluding Hamlets and Gov't contribution)

			2012 AP invoices for counties	Aerophoto 2015 cost at 0.40m pixel	Aerophoto 2015 cost at 0.25m pixel
County / M.D.	County ortho cost (excluding Hamlets) at 0.40 m pixel	Irrig. Districts contributions (Credit)	\$566,400	\$460,000	\$610,000
Cardston County					
COUNT					
Credit to Count	y	\$993			
Contract County					
Cypress County COUNT	Y: \$128,990				
Credit to Count		\$5,437			
		43 ,137			
County of Forty Mile					
COUNT	Y: \$76,215				
Credit to Count	у	\$10,255			
County of Lethbridge					
COUNT					
Credit to Count	у	<i>\$7,275</i>			
County of Newell					
COUNT	Y: \$64,481				
M.D. of Pincher Creek					
COUNT	Y: \$43,012				
M.D. of Ranchlands					
COUNT	Y: \$35,564				
M.D. of Taber					
COUNT	Y: \$49,415				
Credit to Count		\$30,035			
Great to coam		430,033			
Vulcan County					
COUNT	Y: \$60,274				
Credit to Count	у	\$11,232			
County of Warner					
COUNT	······································	4			
Credit to Count	У	\$13,984			

M.D. of Willow Creek			
	COUNTY:	\$52,560	
Total:	===	\$639.522	\$79.210

Irrigation Districts	Total Cost
Bow River Irrigation District - BRID	\$25,728
Raymond Irrigation District - RID	\$5,374
St. Mary River Irrigation District - SMRID	\$42,130
Taber Irrigation District - TID	\$5,977
	\$79,210

October 9, 2014

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Emergency Management Partnership

1.0 Origin

Establishment of the MD's own Emergency Management Program.

2.0 Background

At Council's Regular Meeting held September 23, an Emergency Management establishing bylaw was given third reading.

Council has been in discussions with the Village of Cowley requesting consideration of the Village joining with the MD in a partnership for Emergency Management. Cowley Council considered the MD's request at their meeting held October 7, 2014 (correspondence attached), and have agreed to withdraw from the current Agreement and partner with the MD to provide Emergency Management.

It is suggested that in order to move forward with this initiative, that an application for an Alberta Community Partnership (ACP) Grant be applied for on behalf of both the MD and Cowley, to hire a consultant to undertake revamping of the Emergency Plan, train personnel, and oversee initial tabletop exercises to test the plan.

Grant applications must be received by the Ministry of Municipal Affairs by October 31, 2014, for the first round of funding to be determined in December 2014. A resolution of Council is required to attach to the application.

It is also being suggested that the MD be the lead in this project.

3.0 Recommendation

That the report from the Chief Administrative Officer, dated October 9, 2014, regarding Emergency Management Partnership, be received;

And that the MD of Pincher Creek in conjunction with the Village of Cowley, apply for an Alberta Community Partnership (ACP) grant, to hire a consultant to undertake revamping of the Emergency Plan, train personnel, and oversee initial tabletop exercise to test the plan;

And further that the MD of Pincher Creek take the lead role for this project.

Respectfully submitted,

Wendy Kay

Attachments



VILLAGE OF COWLEY

518 Railway Avenue
Box 40, Cowley, Alberta TOK 0P0
Phone: 403.628.3808 Fax: 403.628.2807 E-mail: vilocow@shaw.ca

October 8, 2014

Reeve and Council Municipal District of Pincher Creek PO Box 279 Pincher Creek, AB TOK 1W0

Dear Reeve and Council,

Re: Emergency Management

This is to advise that Council at their Regular Council Meeting held October 7, 2014, passed the following resolution with respect to Emergency Management.

"Moved that the Village of Cowley withdraw from the Joint Emergency Management Agreement, effective immediately."

The Village of Cowley will not attend any further meetings with respect to the Joint Emergency Advisory Committee.

Further to the above, Council passed the following resolution.

"Moved that the Village of Cowley accept the Municipal District of Pincher Creek's invitation to establish a joint partnership with respect to Emergency Management and to pursue grant funding to establish a new Emergency Management Committee and Agency."

We are confident that this joint partnership will be successful.

Yours truly,

Cindy Cornish

CAO



VILLAGE OF COWLEY

518 Railway Avenue
Box 40, Cowley, Alberta TOK 0P0
Phone: 403.628.3808 Fax: 403.628.2807 E-mail: vilocow@shaw.ca

October 8, 2014

Mayor and Council Town of Pincher Creek PO Box 159 Pincher Creek, AB TOK 1W0

Dear Mayor and Council,

Re: Emergency Management

This is to advise that Council at their Regular Council Meeting held October 7, 2014, passed the following resolution with respect to Emergency Management.

"Moved that the Village of Cowley withdraw from the Joint Emergency Management Agreement, effective immediately."

The Village of Cowley will not attend any further meetings with respect to the Joint Emergency Advisory Committee.

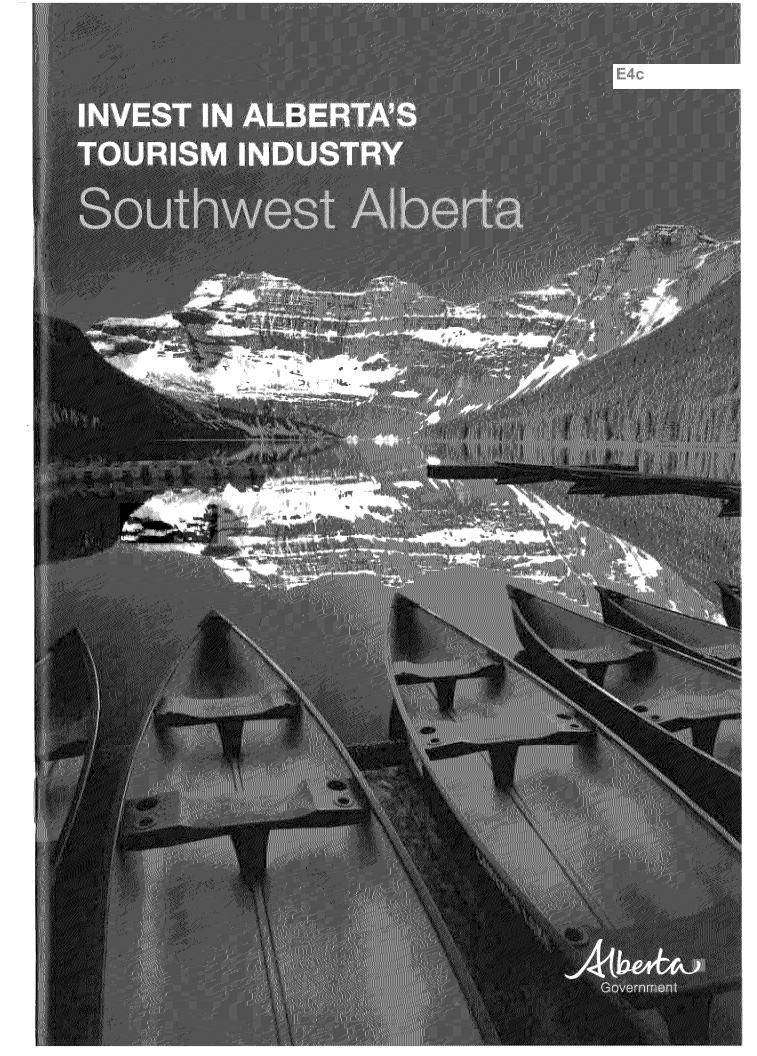
Yours truly,

Cindy Cornish

CAO

cc: MD of Pincher Creek

Pincher Creek Emergency Management Committee



CHIEF ADMINISTRATIVE OFFICER'S REPORT

SEPTEMBER 17, 2014 TO OCTOBER 9, 2014

DISCUSSION

•	October 2, 2014	MD Open House
•	October 6, 2014	Joint Council
•	October 7, 2014	Capital Projects
•	October 7, 2014	Strategic Planning
•	October 7, 2014	Subdivision Authority
•	October 7, 2014	Municipal Planning Commission
•	October 8, 2014	Occupational Health and Safety
•	October 8, 2014	AltaLink

UPCOMING:

•	October 14, 2014	Policies and Plans
•	October 14, 2014	Regular Council
•	October 15, 2014	Jubilee Insurance
•	October 15, 2014	Regional Meeting
•	October 21, 2014	AltaLink
•	October 21, 2014	Joint Budget – Town
•	October 23, 2014	Emergency Services
•	October 28, 2014	Policies and Plans
•	October 28, 2014	Organizational Meeting

OTHER

- > Budget Preparation
- > CUPE Negotiations
- > AAMDC Convention

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of September 17, 2014 to October 9, 2014.

Prepared by: CAO, Wendy Kay Date: October 9, 2014

Presented to: Council Date: October 14, 2014



SPEAKING NOTES-

EMERGENCY ROOM RENOVATION PROJECT

October 6, 2014

- Thank you for the opportunity to tell you about the Emergency Room Renovation Project. The board of trustees of Windy Slopes Health Foundation are all volunteers, and I'm speaking today on their behalf.
- Since 1998, the foundation has funded well over one million dollars worth of vital health care equipment and programs for Pincher Creek Health Centre. Our community and citizens of the surrounding area have made this possible.
- The Emergency Room Renovation is the Foundation's most ambitious project to date. Over the past two years, the foundation has been rallying support by explaining the benefits of an enhanced and renovated Emergency Room. We are at 75% of the project goal, and hope you'll see the value of helping us to achieve that final 25%.
- Visits to the Pincher Creek Health Centre Emergency Room are now approaching 12,000 per year. In some months, our local doctors and E.R. staff will treat over 1,000 patients.
- The Emergency Room is equipped and the staff is fully capable
 of handling the wide variety of situations that arise, from traffic
 accidents, to ski injuries, to unexpected illness. This renovation
 will provide an even safer, secure, efficient environment.
- In the new design, sight lines have been improved so that nurses will be able to see patients at all E.R. beds, at all times.
 They'll be able to react even more quickly when needed.
- Right now, staff inside the E.R. can't see out to the waiting area. In the new design, they will have a view of the waiting area all the way to the main hospital entrance.

- A private room with negative pressure will be added to prevent exposure in clinical cases that are suspect for influenza, measles, chicken pox and other airborne or contact transmissions. Adding this room decreases the risk of exposure to staff and other emergency patients.
- E.R. beds will be positioned so that there is privacy for each individual patient, and better access to patients for caregivers.
- The necessary hook-ups and equipment for each bed will be arranged ergonomically, making it more efficient and safer for nurses and doctors to do their jobs.
- The Emergency Department will have electronic access, which contributes to safety by securing the area.
- There will be a work station specifically for doctors where they can access clinic records, and consult with each other or with specialists by phone with greater privacy and confidentiality.
- All of these elements will combine to provide residents of Pincher Creek and district, and visitors to the area needing emergency services, one of the finest rural E.R.s in Alberta.
- Now, to the numbers:
- The foundation has raised \$360,000 for the Emergency Room project over the past two years. This includes proceeds from the 2012 and 2013 Trees of Hope campaign. Our community has clearly demonstrated that they understand the benefits and support the project.
- The foundation is assured to receive another \$60,000 before the end of our fiscal year- March 31, 2015. That will bring us to \$420,000 raised, or 75% of the \$560,000 project total. We have reached this point in the campaign thanks to the many, many donors who recognized an important need and responded.

- The 2014 Trees of Hope campaign will once again benefit the project. Over the coming months, foundation volunteers will also be approaching individuals, service groups and businesses in our area, asking them to consider making a major gift.
- You may have heard about the generous gift of \$50,000 the foundation received from Bud and Susan West. Their outstanding donation is the largest contribution to date.
- A gift of any size is appreciated, but we would ask both the town and MD councils to consider providing \$50,000 for the Emergency Room Renovation project.
- A healthy community is important to all of us. Emergency services are a large part of maintaining healthy communities.
 I ask you to think about the benefits everyone in our community will enjoy with these vital enhancements to our local Emergency Department.

Corresp-Action.

F1b

Box 7 Lundbreck, AB. TOK 1H0 Oct. 8/14

M.D. of Pincher Creek #9 Box 279 Pincher Creek, AB. TOK 1W0 RECEIVED

OCT - 8 2014

M.D. OF PINCHER CREEK

Dear Reeve Hammond, Wendy Kay and Fellow Councillors:

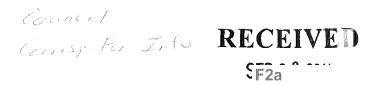
As I'm sure you are well aware, there has been a serious bear problem in Lundbreck since the beginning of September. Fish and Wildlife Officers from the Pass and now Pincher Creek, along with the Alberta BearSmart volunteers, have tried to instill it into residents in our hamlet, not to put their garbage out until garbage pick-up day and to pick, or pick up all fruit from fruit bearing trees and bushes. It has been announced on the Lundbreck Events and Information Page, as well as the Alberta BearSmart Page on Facebook and one concerned citizen has sent out written information which was recently put into Lundbreck post office boxes. Still, people will not listen and continue to entice bears to visit their property with either fruit trees or garbage.

As President of the Pincher Creek District Citizens on Patrol, I'm in agreement with our liaison Cst. Sokoloski that our Citizens on Patrol group should get involved with the Alberta BearSmart group of volunteers and a meeting is in the process of being set up. We hope to get informed about what we can do as a subsidiary group for them and hope also that some of our members will want to train for the Alberta BearSmart Program in the future.

At the Lundbreck Citizens Council meeting on Monday, Oct. 6th, it was brought up by me to our M.D. Rep., Terry Yagos, that a bylaw to fine residents should be put into place by the M.D. This bylaw would be much like the Crowsnest Pass Council's which is for putting garbage out before the pick-up day. I feel they should also be fined for not taking down bird feeders in the summer and if their fruit bearing trees/bushes are not picked or taken down by a certain time. The first fine in the Pass is \$250 and I believe it goes up by \$250 increments to \$750 thereafter. I know there are many concerned residents in Lundbreck who are in total agreement with having a bylaw for this serious issue and I ask that you please consider it. We're not sure what else we can do in order to get people to start complying with a simple gesture of making an effort to try to keep the bears on their side and us residing on the other side in harmony. Unfortunately, in some cases, as in one already here in Lundbreck, the bear pays the price with its' life.

Thank you for taking this into consideration and please do not hesitate to contact me at grbcomp@shaw.ca or 628-3785.

Yours truly Foxye Down Robyn Dowson



To All Public Libraries and Municipalities

M.D. OF PINCHER CREEK

CONFLICT RESOLUTION DAY - THURSDAY, OCTOBER 16, 2014

Conflict Resolution Day is an international celebration held annually on the third Thursday of October. During this day, a number of government and community-based conflict resolution organizations throughout Alberta work together to provide information on dispute resolution processes.

This year, Conflict Resolution Day is Thursday, October 16, 2014, and the provincial theme is "Identity in Conflict Resolution – Values and Social/Cultural Influences on Conflict." Please join the celebration and promote conflict resolution in your community by prominently displaying the attached poster.

Last year was a tremendous success focusing on "The Art of Listening," in which a number of communities across the province proclaimed Conflict Resolution Day and hosted events, including information sessions and tradeshows.

To discover what specific Alberta communities are doing this year, please visit the Government of Alberta's Dispute Resolution Network website at www.drn.alberta.ca.

For more information on this annual international celebration, please visit the Association for Conflict Resolution website at www.acrnet.org/crday. This website will highlight the history of Conflict Resolution Day around the world and has a number of resources on activities that can be done in your community.

Thank you for working with us to promote dispute resolution in your community.









To the MD + Town of Pincher Creek Joint Council.

Thank-you for Sponsoring our 2014 High School Radeo.

From the Pincher Creek Radeo Chib.

Ben Mitchell

Britnie Zun

Abby Zur

Chelby Glen Martyna Livery



You are receiving this newsletter because you are near the proposed Castle Rock Ridge to Chapel Rock **Transmission** Project in the Pincher Creek area and we want your input.

This project will help to connect power generated from existing and new wind farm projects to Alberta's electricity system.

We want to provide you with:

- project details
- information about how you can provide your input
- project schedule
- maps of the proposed development

DEFINITIONS

Transmission

Transmission lines make up
Alberta's electric highway,
linking the places where power
is generated to your community
where power is used. Transmission
lines transport large amounts of
power over long distances from
power plants across the province.
The transmission system connects
diverse sources of power generation
including wind, high-efficiency coal,
natural gas and more.

CONTACT US

1-877-269-5903 stakeholderrelations@altalink.ca Visit us online at www.altalink.ca/satr

DEFINITIONS

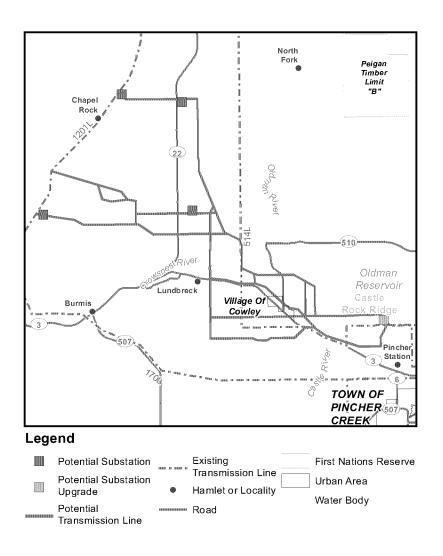
Substation

Substations are the connection points between power lines of varying voltages and contain equipment that controls and protects the flow of power.

Substations include transformers that step down and step up the voltage so power can be transmitted through transmission lines or distributed to your community through distribution lines.

Kilovolt (kV)

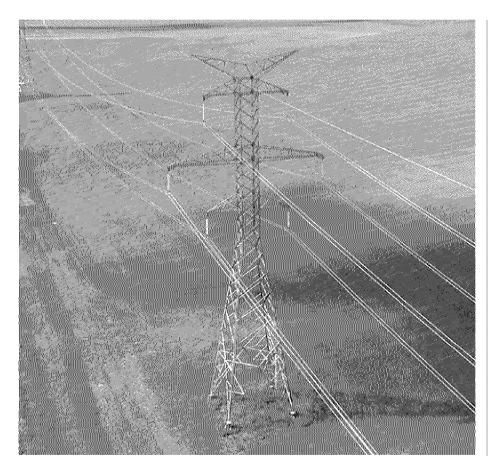
A kilovolt is equal to one thousand volts and is commonly used when describing transmission and distribution lines. AltaLink's transmission lines range from 69 kV (69,000 volts) to 500 kV (500,000 volts). Light bulbs typically range from 120 to 300 volts.



Project details

This proposed project includes:

- A new substation, to be called Chapel Rock Substation, located near the
 existing 500 kV (500,000 volts) 1201L transmission line. The proposed
 substation will be approximately 250 by 350 metres (820 by 1,148 feet).
- Approximately one to 13 kilometres (0.6 to eight miles) of new 500 kV transmission line will also be required depending on the location of the Chapel Rock Substation.



DEFINITIONS

Circuit

A circuit is a group of wires that electricity flows through. The wires are strung along power line structures. Transmission line structures can be described as single or double circuit. In a single circuit transmission line, three single or bundled wires are strung along the transmission structures. A double circuit transmission line has six single or bundled wires strung along the structures.

Right-of-way

The right-of-way is a strip of land required for the construction and safe operation of a transmission line. A right-of-way refers to the physical space a transmission line encompasses including areas on either side of the line. The majority of the right-of-way can still be used by the landowner. Buildings cannot be placed on the right-of-way, but can be built up to the edge of the right-of-way.

Approximately 20 to 41 kilometers (12 to 25 miles) of new double circuit 240 kV transmission line from the existing Castle Rock Ridge Substation to the proposed Chapel Rock Substation. Final line length is dependent on the location of the proposed Chapel Rock Substation.

A TYPICAL DOUBLE CIRCUIT 240 KV STEEL LATTICE TRANSMISSION STRUCTURE WILL HAVE A:

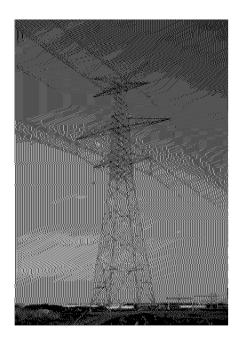
- height of 44 to 60 metres (147 to 197 feet)
- width of 22 to 24 metres (72 to 79 feet) at the widest arm
- base of 10 by 10 metres (32 by 32 feet), up to 14 by 14 metres (46 by 46 feet)
- distance between structures averaging 365 metres (1,198 feet)
- a right-of-way width of 60 metres (197 feet)

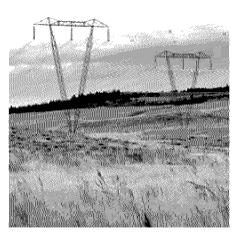
OUR TRANSMISSION LINES TRANSPORT THE POWER YOU USE EVERY DAY

AltaLink's transmission system efficiently delivers electricity to 85% of Albertans. Dedicated to meeting the growing need for electricity, AltaLink connects Albertans to renewable, reliable and low-cost power. With a commitment to community and environment, AltaLink is ensuring the transmission system will support Albertans' quality of life for years to come. Learn more at www.altalink.ca.



We are investigating the use of either double-circuit or two single-circuit structure options for the portion of the line within the hills west of Highway 22. Examples of each option are shown below. The final design will be determined prior to our second round of consultation.



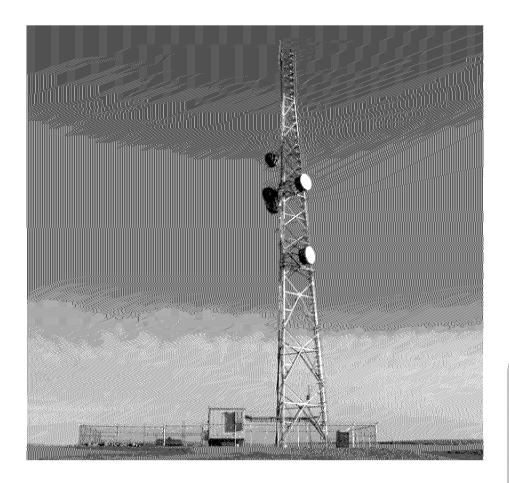


A TYPICAL DOUBLE - CIRCUIT STRUCTURE COULD HAVE A:

- height of 44 to 75 meters (144 to 246 feet)
- width of 22 to 30 metres
 (72 to 98 feet) at the widest arm
- base of 10 by 10 metres
 (32 by 32 feet), up to 14 by 14 metres (46 by 46 feet)
- distance between structures averaging 365 metres (1,198 feet)
- right-of-way width of 60 to 70 metres (197 to 230 feet)

A TYPICAL SINGLE - CIRCUIT STRUCTURE COULD HAVE A:

- height of approximately 30 to 40 metres (98 to 131 feet)
- width of 25 metres (79 feet) at the widest arm
- base of one by one metres (three by three feet)
- distance between structures averaging 300 metres (984 feet)
- right-of-way width of approximately 120 metres (394 feet) to include both single circuit structures



A new telecommunications tower inside or near the proposed Chapel Rock Substation. This tower will provide additional capacity and signal range within our transmission system, maintaining the safety and reliability of the electric system in the area.

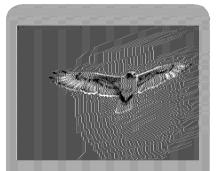
THE NEW TELECOMMUNICATIONS TOWER:

- will be approximately 30 to 35 metres (98 to 114 feet) tall
- will be a self-supporting steel lattice structure
- may be painted and have aircraft lighting to comply with Transport Canada's requirements

RADIO FREQUENCY (RF)

Telecommunication towers use Radio Frequency (RF) signals to transmit and receive information. The point-to-point signals travel along a focused path at low power levels and are well below recommended safety limits. A licensed telecommunications tower will not impact any other licensed telecommunication frequencies such as cellular, over-the-air television, satellite, radio, or GPS.

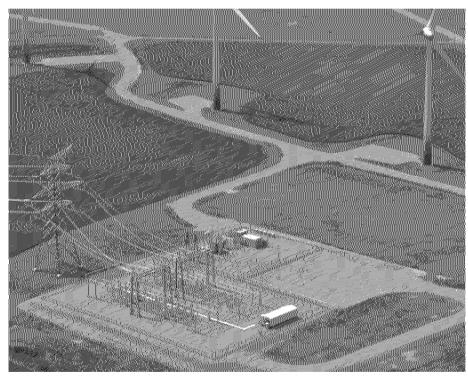
The radio installation described in this notification will be installed and operated on an ongoing basis so as to comply with Health Canada's Safety Code 6, which defines safe levels of radio frequency (RF) exposure. To ensure the structural adequacy of the tower, the design and installation will follow industry standards and sound engineering practices.



Alberta's natural landscapes are home to many diverse animals, including more than 400 different species of birds. Through Altalink's Avian Protection Program we offer unique solutions for birds including constructing nesting platforms for the endangered ferruginous hawk, relocating osprey nests from power poles to safe nesting places and much more.



We're active in protecting wildlife and have several programs in place including the first-of-its-kind GREENJACKET — a product that protects wildlife from coming into contact with equipment in substations. And that's just the beginning. For more information, including our innovative environmental programs, please visit www.altalink.ca/environment.



Existing Castle Rock Ridge Substation

CASTLE ROCK RIDGE SUBSTATION EXPANSION

The existing Castle Rock Ridge Substation will be expanded as part of this project to accommodate the termination of the proposed new 240 kV transmission line. Exact expansion dimensions will be determined prior to our second round of consultation.

Environment

We are committed to the protection of our project areas. The environment is an important consideration in the route and site identification process for new transmission facilities and remains a priority during construction and operation of the facilities.

Wildlife

AltaLink ensures environmental monitors are on-hand to observe species at risk and wildlife during project construction. We implement specific protection measures if required and these measures can include restricted activity periods for construction, ensuring crews keep safe distances from critical wildlife habitats and enhancing species-at-risk habitats elsewhere.

Routes and substation sites selection

When identifying routes and substation site options, AltaLink takes several factors into consideration in an effort to find solutions with low overall impacts. Some of the factors we take into consideration include:

lmportant Criteria • Impact on crop production Agricultural • Reduced efficiency of field operations Proximity to residences Residential • Impact on developable lands and constraints on future development • Alteration of natural areas and impacts to Environmental environmental features Cost · Construction cost and land acquisition costs Electrical · Reliability and reparability of the line Visual impact of structures and lines as seen from residences and recreational Visual areas · Electrical interference with radio Special transmitting stations and other considerations telecommunication equipment etc.

Please let us know what other factors are important to you so we can consider them when refining route options.

DID YOU KNOW:

Demand for power in Alberta has increased 80 per cent over the past 20 years (5,894MW – 10,609 MW) with the peak demand growth forecasted to average 3.3 per cent per year for the next 10 years and 2.5 per cent per year for the next 20 years.

DEFINITIONS

Alberta Utilities Commission

The Alberta Utilities Commission (AUC) ensures the fair and responsible delivery of Alberta's utility services. AltaLink submits applications for new transmission projects to the AUC and the AUC reviews them in a public process.

PRIVACY COMMITMENT

AltaLink is committed to protecting your privacy. Your personal information is collected and will be protected under AltaLink's Privacy Policy and the Freedom of Information and Protection of Privacy Act. As part of the regulatory process for new transmission projects, AltaLink may provide your personal information to the Alberta Utilities Commission (AUC).

For more information about how AltaLink protects your personal information, visit our website at www.altalink.ca/privacy or contact us directly via e-mail privacy@altalink.ca or phone at 1-877-267-6760.

How to provide your input

Your input is important to help us determine a route with a low overall impact. You can provide your input in any of the following ways.

PARTICIPATE IN A ONE-ON-ONE CONSULTATION

You are welcome to participate in consultation for this round and can do so by calling 1-877-269-5903 (toll-free) to book a one-on-one consultation.

Our second round of consultation is expected to begin in early 2015. We will contact all occupants, residents, and landowners who are on or directly adjacent to the proposed substation locations and the proposed transmission line route options to gather input through one-on-one consultations.

During the one-on-one process we will document the information you provide and respond to any questions or concerns you may have about the project.

AltaLink is committed to sharing information about its projects and working with the public to gather and respond to stakeholder input and concerns. A summary of stakeholder comments will be incorporated into the application we submit to the Alberta Utilities Commission (AUC).

INTERACTIVE FEEDBACK SESSIONS

We know that you will have many questions about the project and we want to get you the information you need. Please join us at one of our interactive feedback sessions in the project area.

Members of our consultation and siting teams will be available to discuss the project during the sessions. We want to hear your thoughts and concerns to help us understand what is important to you as we move forward with the project. We look forward to seeing you.

October 22, 2014 October 25, 2014

4 TO 8 P.M. 1 TO 4 P.M.

Lundbreck Community Hall Heritage Inn & Convention Centre

304 1 Street 919 Waterton Ave Lundbreck, AB Pincher Creek, AB

CONTACT US DIRECTLY

Please contact us if there is any information you would like to share regarding the project. Our contact information can be found on the front and back pages of this newsletter.



Southern Alberta Transmission Reinforcement

The Southern Alberta Transmission Reinforcement (SATR) includes several proposed projects in southern Alberta that will provide access to new windgenerated power.

The Alberta Electric System Operator (AESO) filed the need for SATR in a formal application with the AUC in December 2008. The AUC held a public hearing to review the need for these projects in 2009 and approved the need later that year.

An amendment to the original SATR approval was applied for by the AESO in August 2013, and approved by the AUC in January 2014. The amendment identified the existing Castle Rock Ridge Substation as the connection point between the proposed Chapel Rock and existing Goose Lake substations.

NEXT STEPS

After our consultation process is complete, we will file a facilities application with the AUC. The AUC will review our application through a process in which stakeholders can participate.

To learn more about the AUC process and how you can become involved, please refer to the brochure included in this package titled *Public Involvement in Needs* or *Facilities Applications*.

DEFINITIONS

Alberta Electric System Operator

The Alberta Electric System
Operator (AESO) is an independent,
not-for-profit organization
responsible for the safe, reliable and
economic planning and operation of
the provincial transmission grid. For
more information about why this
project is needed, please refer to
the AESO's Need Overview included
with this package, or visit www.
aeso.ca. If you have any questions
or concerns about the need for this
project you may contact the AESO
directly.

DID YOU KNOW:

The average four-person family in Alberta today has 20 'instant-on' electronics such as laptops, DVD players, music device players and cell phone chargers. This is in addition to the other appliances necessary to run a home - fridges, stoves, microwaves, washers and dryers - all of which require a reliable supply of electricity.

Projects in the area

AltaLink is working on several projects in the area to make sure your lights come on at the flick of the switch.

Project name Description Status					
Goose Lake to Etzikom Coulee Transmission Project	A new 240 kV transmission line from the Goose Lake Substation to the proposed Journault Substation.	AltaLink and the AESO are currently conducting studies on the design of project facilities. Once these studies are complete and the results assessed, we will resume work on the project.			
Goose Lake Telecommunications Upgrade	A new 40 metre (131 feet) tall telecommunications tower at the Goose Lake Substation.	Construction anticipated to be complete in fall 2014.			

Anticipated project schedule

Notify and consult with stakeholders – Round 1	Fall 2014
Notify and consult with stakeholders – Round 2	Winter / Spring 2015
File application with Alberta Utilities Commission (AUC)	Fall 2015
Start construction if project is approved	Early 2017
Complete construction	Fall 2018

Although we attempt to follow the anticipated project schedule it is subject to change. We will continue to provide you with updated schedule information as the project progresses.



Electric and Magnetic Fields (EMF)

AltaLink recognizes that people have concerns about exposure to Electric and Magnetic Fields (EMF) and we take those concerns very seriously.

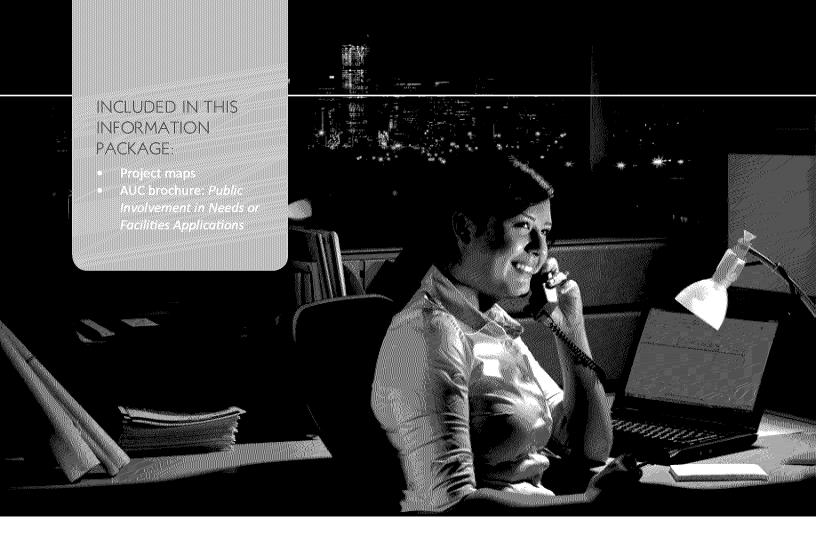
Everyone in our society is exposed to EMF from many sources, including:

- power lines and other electrical facilities
- electrical appliances in your home
- building wiring

National and international organizations such as the World Health Organization and Health Canada have been conducting and reviewing research about EMF for more than 40 years. Based on this research, these organizations have not recommended the general public take steps to limit their everyday exposure to EMF from high voltage transmission lines.

If you have any questions about EMF please contact us.

Website: www.altalink.ca/emf Email: emfdialogue@altalink.ca Toll-free number: 1-866-451-7817



More information

To learn more about the proposed project, please contact:

ALTALINK

1-877-269-5903 (toll-free)

Email: stakeholderrelations@altalink.ca

To learn more about Alberta's electric system and the need for the project, please contact:

ALBERTA ELECTRIC SYSTEM OPERATOR (AESO)

1-888-866-2959 (toll-free)

Email: stakeholder.relations@aeso.ca

To learn more about the application and review process, please contact:

ALBERTA UTILITIES COMMISSION (AUC)

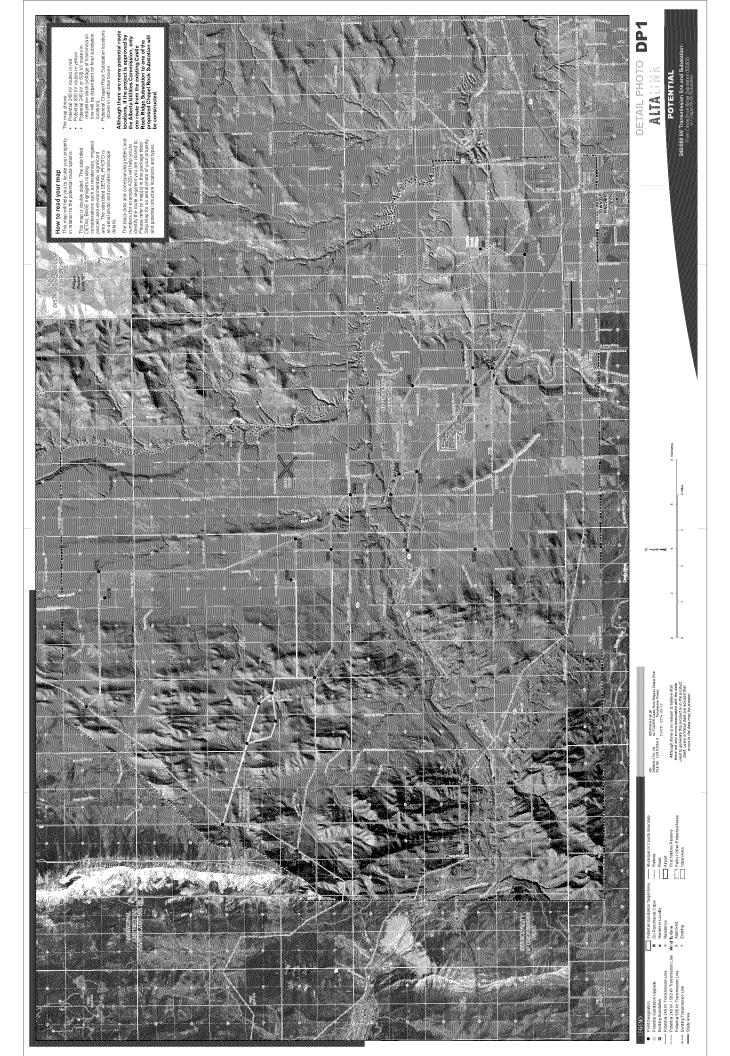
780-427-4903 (You can call toll-free by dialing 310-0000 before the number.)

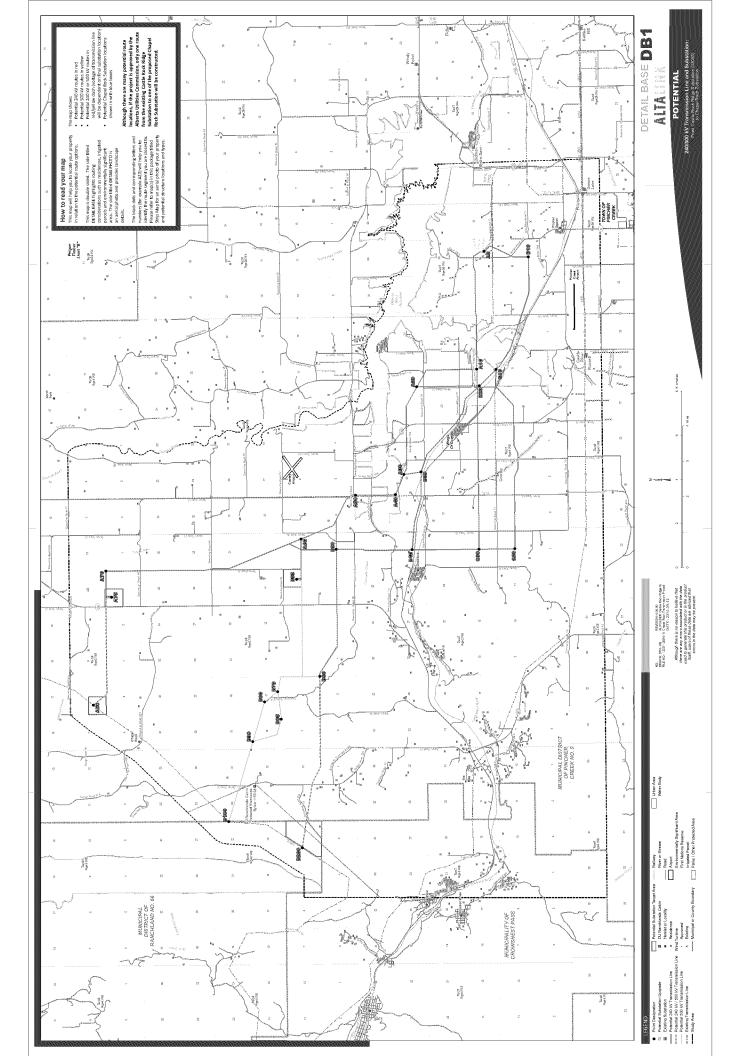
Email: consumer-relations@auc.ab.ca



2611 - 3rd Avenue SE Calgary, Alberta T2A 7W7







Step 1* oublic consultation his the ann step 2 Application submitted to the AUC.

ep 3 ne AVC Issues a notice of application or notice of hearing

Step 4"
Interested parties send submissions to the AUC with a outstanding issues or objections.

If the AUC does not receive any submissions, the application will be reviewed and a decision may be ma without a hearing.

The AVE issues a notice of hearing. Aft was not already to Step 3. Continued opportunity for consultation and

itep of

Step 7
The AUX 155see its decision, Below are the options the may consider for the Aux from the Alberta Electric's whereas applications from the Alberta Electric's was a second and the Alberta Electric's with the Alberta Electric's was a second and the Alberta Electric was a se

Jeratori Approval of application. Return to the Alberta Electric System Opera with suggestions.

cinus applications:
Approval of application,
Approval of application
Denial of application

ier Poton to appeal deusion or est the J to decision Step 9 Approvals, construction and operation of facility if approved.

The AUC's regulatory role in needs and facilities applications

upprovals from the AMC are re-

- Approval of the need for transmission upgrades
- Approval of the route and location of transmission facilities.

Step 1: Public consultation prior to application."

Prior to submitting an application to the AUC for the approval of the need for transmission changes, or for a proposed facility, the applicant is required to conduct public consultation in the area of the proposed needs, or facilities project(s), so that concerns may be raised, addressed and if possible, resolved.

The requirements for consultation, namely the participant involvement requirements, and notification are set out in AUC rules 007 and 020.

Potentially affected parties are strongly encouraged to participate in the initial public consultation, as early involvement in informal discussions with an applicant may lead to greater influence on project planning.

Step 2. Application to the AUC

When the participant involvement requirements have been satisfied, the company (or individual) proposing the utility development submits an application to the AUC. In the application, considerations should be made for the issues which came up during the public consultation and amendments should be made to the proposal. Any unresolved objections or concerns which arose from the public consultation must identified in the application.

*Denotes opportunity for public involvement

Step 3: Public notification

The Commission will issue a notice of application or hearing when it receives an application that, in the Commission's opinion, may directly and adversely affect the rights of one or more people. The notice is typically published locally, in newspapers and by addressed and unaddressed mail. The notice will provide key dates, contacts and participation information for those interested in becoming involved in the application process.

Step 4: Public submissions to the AUC*

If you have unresolved objections or concerns about the proposed project submitted to the AUC for approval and wish to participate in an AUC proceeding, you must make a written submission. Your submission must include your contact information, concern or interest in the application and an explanation of your position and what you feel the AUC should decide. Please be aware that any information or materials filed with the AUC, except information granted confidentiality, is available to the public.

AUC eFiling System

The eFiling System is the tool that the AUC uses to manage applications and submissions through a proceeding-based review. This system gives real-time access to all public documents associated with an application and is the most efficient way to provide your submissions to the AUC and

monitor the related proceeding submissions.

Those who do not have access to the Internet can send a submission by mail or fax and the AUC will upload the submission on your behalf.

Financial assistance

A person determined by the Commission to be a local intervener, can apply for reimbursement of reasonable costs. Details regarding recovery of participants' costs are described in AUC Rule 009: Rules on Local Intervener Costs.

Step 5: Consultation and negotiation*

The Commission supports ongoing efforts to reach a positive outcome for the applicant and all affected parties. The Commission encourages the applicant and those who have filed submissions to continue to attempt to resolve any outstanding issues. If all concerns can be satisfactorily resolved this may eliminate the need for a formal hearing. However, if there continue to be unresolved issues, typically those matters will be addressed at an AUC public hearing.

Step 6. The public hearing process*

and adversely affected by the proposed application The public hearing process provides an opportunity for those who are unable to resolve their concerns with the applicant to express their views directly the Commission has determined may be directly to a panel of Commission members. Those who are entitled to participate in the hearing.

hearing date and location and additional process steps The AUC will issue a notice of hearing setting out the in the process will be communicated to participants. court proceeding and is a quasi-judicial process. The general public is welcome to attend as an An AUC public hearing operates similarly to a observer and the hearings are often broadcast online so that those interested can listen in. Participants in a hearing can either represent themselves participants may hire experts to assist in preparing and presenting evidence to support their position. or be represented by legal counsel. In addition,

ensure that any expenditures on outside legal or technical of legal and technical assistance may be available under Rule 009, recovery of costs is subject to the Commission interests and positions are expected to work together to must be aware that while reimbursement for the costs Persons who hire legal counsel or technical experts assessing the value of the contribution provided by assistance are efficiently spent and not duplicated. counsel and technical experts. People with similar

Step 7: The decision

applications, the Commission can either approve, deny, or unless someone satisfies the Commission that the needs send the application back with suggestions for change. application is technically deficient, or that to approve it would be contrary to the public interest. For needs The Commission must consider the Alberta Electric System Operator assessment of need to be correct

Denotes opportunity for public involvement

Facilities applications are reviewed and the Commission approval, or deny the application. The AUC endeavours Commission's findings and includes its final decision. can approve the application, apply conditions to the of the record. Decisions are issued in the form of a public written decision report that summarizes the to release decisions within 90 days from the close

All Commission decision reports are available to any member of the public on the Commission's website or by obtaining a printed copy from the AUC.

Step 8: Right to appeal

A participant in a hearing who is dissatisfied with the decision of the Commission may request that set out in the Commission's Rule 016. Review the Commission review and vary its decision. Such a request must follow the procedure and Variance of Commission Decisions.

within 30 days from the date the decision is issued A dissatisfied participant may also file a leave to appeal motion in the Court of Appeal of Alberta

Step 9: Construction and operation

the construction or operational phases of a project that please bring your concerns to the attention of the AUC Commission's decision. If you notice something during build and operate a facility from the Commission must If you are not satisfied with the response you receive concerns you, bring this to the applicant's attention. Any applicant that receives a licence or permit to adhere to any conditions that were set out in the

quasi-judicial agency of the government of Alberta that ensures the delivery of Alberta's utility service takes place in a manner that is fair, responsible and in the The Alberta Utilities Commission is an independent oublic interest

environmental interests of Alberta, where competitive and electricity market to protect social, economic and The AUC regulates the utilities sector, natural gas market forces do not

Facilities Bivision

Phone: 403-592-4403 and ask to speak to the Facilities Division

Consumer Relations

Email: consumer-relations@auc.ab.ca Phone: 780-427-4903,or

Information Services

Phone: 403-592-4500, or Email: info@auc.ab.ca *Dial 310-0000 prior to the 10-digit numbers for toll-free access anywhere in Alberta.

This brochure provides general information about public before the AUC. Specific participation opportunities and involvement in needs and utility facilities applications requirements may differ depending on the type of application.



Public involvement in needs or acilities applications

Indated February 2014

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TOWN OF PINCHER CREEK RECREATION ADVISORY COMMITTEE MEETING Tuesday, January 28, 2014 RECREATION OFFICE-MULTI-PURPOSE FACILITY 6:00 P.M.

Attending:

John Verhagen, Member At Large
Mark Barber, Council Representative
Faith Zachar, Member At Large
Greg Hession, Member At Large
Rodney Reed, Member At Large
Diane Burt Stuckey, Recreation Department
Adam Grose, Recreation Department
Cheryl Handford, Recreation Department

1. <u>Call</u> to Order

John Verhagen, Chair, called the meeting to order at 6:04 p.m.

John Verhagen introduced and welcomed new Council representative Mark Barber to the Recreation Advisory Committee.

2. Agenda Approval

Faith Zachar

That the Recreation Advisory Committee accept the agenda as presented. CARRIED

3. Adoption of Minutes

3a. Minutes from October 16, 2013 Meeting

A discussion was held regarding the park benches/furniture agenda item and it was noted that a small picnic area had been incorporated into the trail along the lift station and that recycled wood furniture had been installed at South Hill Park and it was suggested to stay with similar styles and colors for future projects.

Rodney Reed

That the Recreation Advisory Committee accept the minutes of the October, 2013 meeting as presented.

CARRIED

Old Business

4a. Splash Park Request

Diane Burt Stuckey reviewed the information contained in the agenda package in regards to the proposed splash park. Background information, maintenance costs, information from other communities and sites were discussed. A discussion was also held on water consumption and the options that are currently available. It was suggested that the Rotary Club be contacted to see if they are interested in supporting this project.

John Hancock

That the Recreation Advisory Committee request that Jennifer Draper and interested parties be invited to attend a Recreation Advisory meeting to discuss this initiative after the Summer Games are complete.

CARRIED

4b. CIB Signage

At the October 16, 2013 regular meeting of the Recreation Advisory Committee an action item was identified to obtain costs and maintenance information on trail signs that can be purchased through Communities in Bloom. Diane Burt Stuckey presented the information and noted that a quote was obtained on the cost and quantity discounts are not available. Diane Burt Stuckey pointed out that the signage costs would need to be identified to be incorporated into the 2014 budget.

4c. Other

A discussion was held about using trail monies to refurbish some of the existing trails and it was noted that this is possible. Diane Burt Stuckey stated that the Recreation Advisory Committee would need to determine which trails should be hard-surfaced and which ones would remain shale. A suggestion put forth by John Hancock was to use trail money to purchase and install signage on the current trail system.

5. New Business

5a. Appointment of Councillor Barber

The new Town of Pincher Councillor representative, Mark Barber was welcomed to the Recreation Advisory Committee.

5b. Election of Officers

John Verhagen agreed to let his name stand as Chairperson.

CARRIED

Faith Zachar

That the Recreation Advisory Committee agree to nominate member Rodney Reed as Vice-Chair.

CARRIED

5c. Review of Terms of Reference

A review of the Recreation Advisory Committee Terms of Reference was presented.

6. Roundtable

Faith Zachar reported that a Calgary Stampeders Football Camp was scheduled for the first weekend in May.

John Hancock stated that as a member of Pincher Planters, they were experiencing problems with the watering of flower beds and the group would like to contract this out. He noted that there were 27 flower beds under the care of the Pincher Planters and that 853 volunteer hours were realized from 2013.

Greg Hession expressed his sympathy to the plight of the group and suggested that new technology be adopted for watering purposes.

John Verhagen stated that planning for the Southern Alberta Summer Games to be held in Pincher Creek from July 2-5, 2014 was coming along. Most sport chairs are in place and facilities upgrades/renovations need to be completed before hosting the Games. The Summer Games committee is actively recruiting volunteers.

Adam Grose reported that advertising had commenced for a Summer Games Coordinator and is expected to start in March/April. Diane and Adam will be attending a SARA meeting on January 30th and Summer Games will be discussed. He has located some red shale to purchase for the upcoming Games and that Lion's Ballpark needs some upgrading, as well as the beach volleyball courts. The Recreation Department is also once again hosting a Mass Registration to be held March 20, 2014 in the arena lobby. Groups confirmed to date are Minor Soccer, Minor Baseball, Dolphin Swim Club and Football.

Recreation Advisory Committee

Page -4-

Cheryl Handford invited attendees to the Volunteer Appreciation Lunch to be held April 11th, 2014 at the Community Hall and that clubs would be allowed to set-up tables to showcase their group.

Diane Burt Stuckey stated that the Allied Arts group was discussing not maintaining Lebel Mansion and focusing on programming. The Lebel Mansion could be given back to the Town of Pincher Creek to maintain and that the AGM for Allied Arts was scheduled for March.

7. <u>Date of Next Meeting</u>

The next regular meeting of the Recreation Advisory Committee is scheduled for February 25, 2014 at 6:00 p.m. in Town Council Chambers.

ohn Verhagen, Chairperson

Date

- For Info To The Keeve and Council of the M.D. of Pincher Couch. CT-72 This letter is just to tell you how much we appreciate Tony Tuckwood en our essivision 2, le is a excellent grader operator and always friendly and accomodating. So often people like to complein, but we want to give some credit when it is due. Thankyou, Bill + Pat loys

Council Corresp.

Council Consp. For Inste RECEIVED



OLDMAN WATERSHED COUNCIL

watershed management - watershed health

SEP 2 5 2014

100; 5401 - 14 Avehue source Lethbridge, AB T1J 4V6 Phone: 403-382-4239 Fax: 403-381-5765

RECEIPT #86

September 9, 2014

Donation Amount: \$992.00

Received July 17, 2014

Received from:
Municipal District of Pincher Creek No. 9
P.O. Box 279
1037 Herron Avenue
Pincher Creek, AB T0K 1W0

Attention: Reeve Brian Hammond

Dear Reeve Hammond and the Councillors of the MD of Pincher Creek,

The Oldman Watershed Council kindly thanks you for your financial support and membership renewal. Because of your generosity, the Council may continue to accomplish its five main goals, which are to:

- Understand our watershed
- 2. Keep basin residents well informed and actively engaged
- 3. Encourage basin stakeholders to define the desired outcomes for the Oldman Watershed that will form the basis of an Integrated Watershed Management Plan.
- 4. Encourage the Oldman Watershed Council and stakeholders to put into action the capacity and commitment to achieve defined outcomes.
- 5. Adopt practices that are beneficial to the health and function for the watershed.

Thanks again for your donation. We appreciate your support and will endeavour to use donated funds to maintain and improve the water resources that we enjoy in southern Alberta.

Shannon Frank, Executive Director Oldman Watershed Council

Sharrer Ak

Dear Brian and Councillors,

Thank you very much for your ongoing support of the Oldman Wotershed Council! Your donation allows us to continue our work in the headwaters where we are improving riparian health, water quality and fish twildlife habitat. You have been an active participant in this work and we greatly appreciate the contributions you've made and the ongoing participation of Terry on the Headwaters Action Team. Together we will be able to demonstrate how watershed management can be acheived in our headwaters. Looking forward to seeing many of you at the Dutch Creek tour!

All the best

Shanhon + the OWC Board of Directors

Vd yngsrgotorig Genebreg esined (403) 687-2149



To KENE HAMMOND, COUNSIL &

younger members, is meant to convey our profound gratitude for your kind and This card, hand crafted by one of our generous support of our Centennial celebration

guests participaling, many returning from with perfect weather and more than 200 The weekend was a phenomenal success great distances

Included with this note is your copy of an Each of our valued businesses/benefactors "address book" that each guest received. was singularly highlighted here.

Willow Valley School Community Assoc.

HANKS YOU

From the Certainal Committee, and the Continuent Committee, and the Continuent Committee, and the Continuent C Money J. J. weth gub Jengsië Haber Taylor

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T H N K



G3a

Alberta SouthWest Regional Alliance Minutes of the Board of Directors Meeting

Wednesday September 3, 2014 - Shanghai Restaurant, Claresholm



Board Representatives

Lloyd Kearl, Cardston County Barney Reeves, ID#4 Waterton

Adrian Hartman, Pincher Creek (alternate)

Jordan Koch, Glenwood Blair Painter, Crowsnest Pass

Maryanne Sandberg, MD Willow Creek

Trish Hoskin, Fort Macleod

Garry Marchuk, MD Pincher Creek

John Connor, Granum Shelley Ford, Claresholm **Macleod Riding**

MP John Barlow

Livingstone Range School Division

Martha Ratcliffe

Resource Representatives

Kathy Wiebe, MD Ranchland Leah Wack, Lethbridge College

Bill Halley, RINSA

Paul Nelson, Ventus Development Services

James Tessier, Community Futures Alberta Southwest

Bev Thornton, Executive Director, AlbertaSW

Welcome and Introductions

2. Approval of Agenda

Lloyd Kearl called the meeting to order.

Moved by Shelley Ford THAT the agenda be approved as

presented.

Carried. [2014-09-386]

3. Approval of Minutes Moved by Barney Reeves THAT the minutes of August 6, 2014

be approved as presented. **Carried.** [2014-09-387]

4. Approval of Cheque Register

Moved by Blair Painter THAT cheques #1533 to #1548 be

approved as presented. **Carried**. [2014-09-388]

5. Rural Alberta Business Center (RABC)

contract

Moved by Maryanne Sandberg THAT AlbertaSW enter into a contract with the Town of Fort Macleod to utilize remaining Rural Alberta Business Center (RABC) pilot project funds to continue business retention and investment attraction capacity

building.

Carried. [2014-09-389]

6. ZoomProspector

Moved by Barney Reeves THAT AlbertaSW decline the offer to participate in the proposed ZoomProspector implementation

and licensing.

Carried. [2014-09-390]

7. Broadband Current State Report and

partnership opportunities

Moved by John Connor THAT the Board support collaboration

with Cybera, to strengthen the quality of broadband

information-sharing and issues identification to be presented to the department of Innovation and Advanced Education (AIAE).

8. Bringing Investment Home Project Update

Accepted as information.

9.	MP John Barlow		MP Barlow provided an update on establishing his new office. Disaster relief programs remain a priority as well as impact of changes to federal immigration programs: Temporary Foreign Worker and Entrepreneur Immigrant stream.
10.	Communications Coordin	ator Report	Accepted as information.
11. Executive Director Report			Accepted as information.
12. Roundtable updates			
13. Board Meetings:October 1 – Lethbridge CollegeNovember 5 – Location TBDDecember 3 – Location TBD			
14. Adjournment			Moved by Garry Marchuk THAT the meeting be adjourned. Carried. [2014-09-391]
		Chair	Data
Approved October 1, 2014			Date
		Secretary/Treasure	er Date

Alberta SouthWest Bulletin October 2014

Regional Economic Development Alliance (REDA) Update



National Awards for AlbertaSW

Economic Developers of Canada (EDAC) Executive Director Penny Gardiner (left) presented two Marketing Canada Awards to AlbertaSW, both for the "SouthWest Connect" Regional Wi-Fi Network project. This is a compliment to the high level of collaboration in AlbertaSW, and credit goes to the great support from municipal staff and community businesses as well as the expertise of contractors and service providers to install the network, design signage, build a locator app and mobile website. Check www.edac.ca for more conference details.

Special Board Meeting at Lethbridge College

On October 1, 2014, AlbertaSW Board toured some highlights of Lethbridge College before meeting with President Dr. Paula Burns and six senior administrative staff to share information on projects and partnership opportunities. At right, the Board learns about Aquaculture Research and Hydroponics.



Broadband Conference very relevant to AlbertaSW

"Get on the Gigabit Highway and Learn How to Put Your Community in the Fast Lane" is the theme of the Fiber to the Home Council Conference held in Minneapolis, Minnesota, September 3-4, 2014.

AlbertaSW sent representation to this conference, which proved to be a very valuable learning experience to support the "Broadband for Economic Development" project. Community and business leaders across the U.S. understand that they must upgrade their community broadband networks to remain competitive in the global economy... but information on how to achieve that goal is hard to find and often overwhelmingly technical. The conference highlighted a number of community broadband models in rural areas of Minnesota and featured over 25 broadband telecom operators who shared business or delivery models ranging from community owned broadband to private-public partnerships.

For more information, please feel welcome to contact Bob Dyrda bob@albertasouthwest.com

Transportation: a positive look at the big picture

Chair Lloyd Kearl and Executive Director attended a meeting of 5 REDAs and ADMs from the departments of Transportation, Culture and Tourism and Innovation and Advanced Education. Viewing specific issues in the context of a large, integrated system helps to demonstrate the importance of highways in supporting the safety and economic development opportunities of our regions. Very positive conversation and ideas.

UPCOMING EVENTS

* "Bringing Investment Home" Regional Task Team meeting, Pincher Creek

 $Tuesday, October\ 28, 2014-10:00 am-2:00 pm.\ Welcome\ to\ all\ those\ interested.\ Contact\ Bev\ for\ details.$

- ❖ Tourism Investment Forum, Telus Convention Centre, Calgary Wednesday November 5, 2014 1:30-5:30pm
- ❖ Accelerate South 50, Coast Hotel and Convention Centre, Lethbridge

Wednesday November 5 and Thursday November 6, 2014

Presentations and workshop for the entrepreneurs and small business www.south50accelerate.com

